



Institutional Effectiveness and Accreditation Officer Florida State College at Jacksonville

The Institutional Effectiveness and Accreditation Officer assists with college efforts to improve student learning and educational program outcomes and work directly with faculty and staff to develop and implement assessment strategies that lead to course, curricular and program improvement, and achievement of the College mission. This position will assist in developing and shaping institutional assessment processes and keep current of assessment best practices nationally as well as SACS accreditation standards, policies and guidelines related to assessment and institutional effectiveness. This position will assist in the preparation of accreditation reports.

At a minimum the selected candidate will have a master's degree supplemented by a minimum of three (3) years of related experience. The preferred candidate will have an earned doctorate in a related field and three (3) years of experience with program evaluation, outcomes assessment, institutional effectiveness, or related work, in a community college or state college environment, including teaching; Clear potential for leadership in evaluating the effectiveness of academic as well as educational support and administrative services programs; Knowledge of best practices, theory, and application of assessment principles for Student Learning Outcomes Assessment and Institutional Effectiveness in curricular and co-curricular areas; Documented skills and abilities in academic assessment or institutional research at the program, department, or institutional level; Demonstrated ability to work collaboratively and effectively across disciplines with administrators, student success staff, and faculty with varied pedagogies and perspectives on curriculum design, instructional methods, and evaluative processes; Excellent presentation, interpersonal, and written and verbal communication and Microsoft Office skills; Detail oriented and well-organized with strong follow-through skills and excellent reasoning ability; and Competent in qualitative and quantitative data collection, analysis, and reporting.

Florida State College at Jacksonville offers a competitive salary and a superior benefits package which includes health, dental, vision and life insurance coverage as well as an employer paid retirement program.

The Search Committee will begin to review candidates in August, 2010 and continue until an appointment is made. Interested candidates must submit a Florida State College at Jacksonville online application available at <https://Jobs.FSCJ.edu>, a resume will not be accepted in lieu of submitting an online application. Additional information on Florida State College at Jacksonville, can be found at <http://www.FSCJ.edu>.

Florida State College at Jacksonville does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services and is an equal access/equal opportunity affirmative action college. Florida State College at Jacksonville is a member of the Florida State College System. Florida State College at Jacksonville is not affiliated with any other public or private university or College in Florida or elsewhere.

Florida State College at Jacksonville is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the baccalaureate degree and the associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call (404) 679-4500 for questions about the accreditation of Florida State College at Jacksonville.